

Village of Jemez Springs Planning and Zoning Commission
Regular Meeting Minutes
November 16, 2023 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:30.
 - a. Members present: Mike Nealeigh (Chair), Talia Michelle (Sec), Susanna Cooper, Betsy Daub, Rose Fenton
 - b. Members absent: Sean Cridland
 - c. Guests: Fred Simmank, Kelly Stoneman, Kelli Judkins-Cooper, Allen Turner, Troy Willams
2. Introduction of Guests:
3. Agenda approved.
4. Previous Meeting's Minutes from October 19, 2023 approved with correction to item 4 and 8Di.
5. Public Input – Query about building activity on Circle Dr. was presented. The commission will possibly review the activity that has occurred since the Accessory Building permit was issued several years ago.
6. New Business
 - a. Request by Kelli Judkins-Cooper for a Conditional Use Permit to operate a Short-term Occupancy Rental at 317 Mooney Blvd approved.
7. Old Business
 - a. Commnet application to upgrade/add equipment on existing tower has no activity.
 - b. No unexpected or undesirable information identified in review of Commnet NIER report
8. Commission Business
 - a. Motion to do nothing on a recommendation to Village Trustees regarding a residency requirement of Planning and Zoning Commissioners was passed.
 - b. Chair Report:
 - i. Inquiries by residents: Stage Stop cosmetic updates do not require a permit. Allen Turner inquired about permits for interior modifications. No Village permit required for interior modifications. Question regarding STOR process, and can conditions be placed on the Conditional Use Permit, which they can be.
 - ii. Update on Village Projects
 - The Municipal office at 25 Civic Center Lane is accepting bids for electrical and plumbing.
 - Status of Jemez River Walk project – No work on 2nd part of Phase 1, stone circle gathering place, until 1st part of Phase 1 has been paid. Still awaiting funds from State.
 - Dark Sky work, received the MOU on pole use from Jemez Mountain Electric Coop, the Coop will install and maintain the lights. The contractor to come do inventory on lighting needs is delayed but is still planning on coming. Some thoughts on how residents may be able obtain financial assistance to replace their own lighting mentioned.
 - Regarding the 2nd appeal in front of the BIA Board of Appeals is docketed and our brief is due to them by November 28, 2023 to review the appeal of the Trust Land designation of land within Village limits.
 - Regarding the proposed donation of the Paracletes' Sanctuary and buildings, we are waiting for Rome to decide if the restructured National Forest purchase and their donation to us is acceptable.

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- c. Commissioner Reports
 - i. Observations from Nov 15th Village Trustee Meeting are as follows: financial issues resulting in the old clerk being let go and a professional having been hired to clean up the books. Waste Water Treatment Report for infrastructure improvements.
 - d. Technology Update by Fred Simmank, IT Consultant to the Village of Jemez Springs
 - The Microsoft OneDrive for Business subscription where all documents will be stored in one location has been set up. The Village authorized the subscription expense of approximately \$120/yr.
 - ii. Susanna will attend the December 20th meeting of Village Trustees as the P&Z Representative.
9. Ordinance Review Postponed
- a. Chapter 130 through, but no further than, 130-29
 - i. Building Height Determination supplement – Based on the Abousselman house, Jemez Mountain Inn, and Tom’s & Dan’s house on the west hill behind the Library, the commissioners liked the suggestion of modifying the language of 130-8 and 130-10 to remove “please reference the slope building height determination supplement available from the Village Clerk”, and replace it with something like “and the height at the highest point exceeds 26’, will be evaluated on a case by case basis.”
10. Meeting adjourned at 20:25